

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 2024” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Geldeston Parish Council

County area (local councils and parish meetings only): South Norfolk

Financial year ending 31 March 2024

Prepared by (Name and Role): Tina Newby - Clerk/RFO

Date: 31/03/2024

	£	£
Balance per bank statements as at 31/3/2024		
Community Account	8,089.04	
GVP	9,325.67	
[add more accounts if necessary]		
		17,414.71
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/2024 (enter these as negative numbers)		
101115	(144.00)	
[add more lines if necessary]		
		(144.00)
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/xx (Box 8)		17,270.7